

Ministry Description

Ministry Name Equipping Ministry		Start Date (mm-dd-yy)	Id No
Ministry Purpose (Why?)			Revision Date (mm-dd-yy)
Ministry Objective (What?)			
Meeting Time:		Meeting Location:	
Number of Members:		Member Commitment (Hrs/Mo):	
Ministry Process			
Provider(s) Requirements (major 1-5 product/service/info)	Initiating Action*		End Product (major 1-5 product/service/info)
	Process Tasks* (major 4-8 tasks)		
	Ending Task*		Receiver(s)
Inspirational Passage			Contact Telephone e-mail Address

* 3-6 word description; Start description with an action verb.

Mission Statement (from Ministry Directory):

A leadership team called to prepare a foundation for an intentional process that fits the unique needs of Calvary Lutheran Church, which will move people from visitors to members to involvement. These are the areas of Equipping Ministries:

Systems—Computer database

Affirmation—Affirming persons as they enter and leave ministries

Welcome & Nurture—New member education process

Discovery—Gift discovery process

Connector—Intentional connection of persons to a ministry

Administration—Ministry descriptions/Ministry directory

Prayer—Provide various forms of prayer settings for our members and friends

Equipping Ministry Core Team

Director: Karin Johnson 253/941-2324

Email: kljohnson56@earthlink.net

Clergy Advocate: Rev. Lori Cornell 253/839-0344

Email: pastorlori@calvary-elca.org

Systems: Vern Warmbo 253/839-9382

Email: Warmbo@comcast.net

Affirmation:

Welcome & Nurture: Jan Olson 253/927-5339

Email: janiceclare@juno.com

Ministry Description

Discovery:

Connector: Bob Harley 253/939-6081

Email: rharley@comcast.net

Administration:

Prayer: Lynn Naumann 253/661-1488

Email: naumannlynn@worldnet.att.net

Ministry Description

Process Definitions Worksheet

Ministry Name

Provider(s)

Who supplies the major requirements?

Or, where does the information come from?

Requirements

(major 1-5 product/service/info)

1-3 sentence definition for each requirement identified

Initiating Action

1-3 sentence definition of the 3-6 word description on the Ministry Definition chart

Process Tasks (major 4-8 tasks)

1-3 sentence definition of the 3-6 word description on the Ministry Definition chart

Ending Task

1-3 sentence definition of the 3-6 word description on the Ministry Definition chart

End Product

(major 1-5 product/service/info)

1-3 sentence definition for each provision identified

Receiver(s)

Who receives the major provisions?

Or, where is the information transmitted?