

Ministry Description

Ministry Name Reach Out Homeless Shelter		Start Date (mm-dd-yy)	Id No
Ministry Purpose (Why?)			Revision Date (mm-dd-yy)
Ministry Objective (What?)			
Meeting Time:		Meeting Location:	
Number of Members:		Member Commitment (Hrs/Mo):	
Ministry Process			
Provider(s) Requirements (major 1-5 product/service/info)	Initiating Action*		End Product (major 1-5 product/service/info)
	Process Tasks* (major 4-8 tasks)		
	Ending Task*		Receiver(s)
Inspirational Passage			Contact Telephone e-mail Address

* 3-6 word description; Start description with an action verb.

Mission Statement (from Ministry Directory):

(Partners: City of Federal Way, MultiService Center, Valley Cities Counseling and Consultation, Reach Out Leadership Team)

Contact person/s

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Calvary participates in Reach Out, a shelter for homeless men from the Federal Way area.

Congregations in our area take turns hosting the shelter at their church. At times we either host the men in our building or provide meals for them at another facility. You can help by preparing and serving dinners, preparing and serving sack lunches, grocery shopping, or making reminder phone calls.

Ministry Description

Process Definitions Worksheet

Ministry Name

Provider(s)

Who supplies the major requirements?

Or, where does the information come from?

Requirements

(major 1-5 product/service/info)

1-3 sentence definition for each requirement identified

Initiating Action

1-3 sentence definition of the 3-6 word description on the Ministry Definition chart

Process Tasks (major 4-8 tasks)

1-3 sentence definition of the 3-6 word description on the Ministry Definition chart

Ending Task

1-3 sentence definition of the 3-6 word description on the Ministry Definition chart

End Product

(major 1-5 product/service/info)

1-3 sentence definition for each provision identified

Receiver(s)

Who receives the major provisions?

Or, where is the information transmitted?