

Ministry Description

Ministry Name Synod Involvement		Start Date (mm-dd-yy)	Id No
Ministry Purpose (Why?)			Revision Date (mm-dd-yy)
Ministry Objective (What?)			
Meeting Time:		Meeting Location:	
Number of Members:		Member Commitment (Hrs/Mo):	
Ministry Process			
Provider(s) Requirements (major 1-5 product/service/info)	Initiating Action*		End Product (major 1-5 product/service/info)
	Process Tasks* (major 4-8 tasks)		
	Ending Task*		Receiver(s)
Inspirational Passage			Contact Telephone e-mail Address

* 3-6 word description; Start description with an action verb.

Mission Statement (from Ministry Directory):

Southwestern Washington Synod

Working together as the whole Evangelical Lutheran Church in America, we make Christ known in ways far beyond what can be accomplished by any single, individual, or any one of the 10,585 congregations or 65 synods. Thanks to our partnership and generous giving of time, talents, and possessions, God is changing lives! Visit their website: www.lutheranssw.org

Our congregation designates a portion of our offering as mission support—benevolence money that is the lifeblood of the work of the wider church. Our mission support gifts are the largest single source of support for the work that Calvary and the rest of the ELCA family have determined to do together. More than 81 percent of all churchwide income comes from our regular offering.

Ministry Description

Process Definitions Worksheet

Ministry Name

Provider(s)

Who supplies the major requirements?

Or, where does the information come from?

Requirements

(major 1-5 product/service/info)

1-3 sentence definition for each requirement identified

Initiating Action

1-3 sentence definition of the 3-6 word description on the Ministry Definition chart

Process Tasks (major 4-8 tasks)

1-3 sentence definition of the 3-6 word description on the Ministry Definition chart

Ending Task

1-3 sentence definition of the 3-6 word description on the Ministry Definition chart

End Product

(major 1-5 product/service/info)

1-3 sentence definition for each provision identified

Receiver(s)

Who receives the major provisions?

Or, where is the information transmitted?